Calendar of Administrative Activities for Master's Programmes

2025-26 Academic Year

Calendar approved by the Academic Commission on 11th March 2025

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Academic Calendar

Teaching, Assessment and Final Record Submission Periods

FOU 585, Regulatory Agreement 15771/2025		
Event	**Start date**	**End date**
Start of the academic year	08/09/2025	
Teaching period in the first semester	In line with each master's programme	
Supplementary and extraordinary assessment periods in the first semester	In line with each master's programme	Deadline 19/03/2026
Submission deadline for duly signed subject records in the first semester	Deadline 31/03/2026	
Teaching period in the second semester * or for administrative purposes where teaching is not split into semesters	In line with each master's programme	
Supplementary and extraordinary assessment periods in the second semester	In line with each master's programme	Deadline 18/07/2025
Submission deadline for duly signed subject records in the second semester	Deadline 25/07/2025	
Submission deadline for duly signed master's thesis and external placement records	Deadline 07/10/2025	

Enrolment Preparation

Master's Programme Academic Planning		
Available Subjects, Groups and Lecturers		
Event	**Start date**	**End date**
Copy of academic planning	December 2024	
Entering and reviewing available subjects and groups on Acadèmic through the SAD app	02/12/2024	10/01/2025
Deadline for departments to enter lecturers in the SAD app	07/01/2025	30/04/2025

Deadline for transferring information in the SAD app to Acadèmic		08/05/2025
Available groups published on the website		30/04/2025
Deadline to reserve teaching and examination rooms assigned to each centre	24/07/2025	24/07/2025 (except the CEP, which will be on 01/09/2025)

Timetables		
Event	**Start date**	**End date**
Deadline for submitting timetables to admin services (where admin services enter timetables into Acadèmic)		15/05/2025
Deadline for heads to enter timetables in Acadèmic directly	15/05/2025	06/06/2025
Deadline for admin services to enter/amend timetables in Acadèmic (master's programmes with June enrolment sessions)	27/06/2025	
Deadline for admin services to enter/amend timetables in Acadèmic (all other master's programmes)	28/07/2025	
Deadline for publishing timetables on the website (master's programmes with June enrolment sessions)	27/06/2025	
Deadline for publishing timetables on the website (all other master's programmes)	28/07/2025	

Enrolment Details		
Event	**Start date**	**End date**
Deadline for each master's programme to report on: conditional enrolment, teaching schedule, assessment periods, record submission dates, master's thesis registration, submission and viva voce periods, period for addition of courses, and		25/03/2025

available and excluded subjects for IN/OUT mobility		
Publication of the [academic calendar and specific calendar for each master's programme](#) on the website		02/05/2025
Publication of the [dates and available subjects for addition of courses](#) on the website	27/06/2025	

Course Guides		
Event	**Start date**	**End date**
Lecturer access to edit course guides	15/05/2025	22/06/2025
Deadline for coordinators to validate and publish course guides (master's programmes with June enrolment sessions)	15/05/2025	27/06/2025
Deadline for coordinators to validate and publish course guides (all other master's programmes)	02/06/2025	28/07/2025

Admission and Enrolment for New Students

- Master's programmes with June enrolment sessions may not include conditional enrolment in any admission procedure

- The extraordinary enrolment session in September shall only be used for master's programmes with unfilled spots. It is not possible to use the September session alone

- We advise master's coordination teams to align the start of activities in the first semester to enrolment deadlines, in order for students admitted in the September session to be able to take part in planned academic activities.

June Session

Students applying for conditional enrolment may not use this session
Format June calendar

Participating master's programmes

Event	Start date	End date
Pre-registration deadline	02/05/2025	30/05/2025
Amendment list	06/06/2025	
Amendment period	09/06/2025	13/06/2025
Publication of the **provisional list** of admitted students	20/06/2025	
Publication of the **initial definitive admission list**	27/06/2025	
Enrolment of admitted students on initial list	01/07/2025 at 9 am	04/07/2025 at 11.59 pm
Publication of the **second list** of admitted students	07/07/2025	
Enrolment of admitted students on second list	09/07/2025 at 9 am	11/07/2025 at 11.59 pm
Publication of the **third list** of admitted students	14/07/2025	
Enrolment of admitted students on third list	16/07/2025 at 9 am	18/07/2025 at 11.59 pm

July Session

Students applying for conditional enrolment may use this session
Format July calendar and July calendar v2 (they also have June)

Participating master's programmes

Event	Start date	End date
Pre-registration deadline	02/05/2025	01/07/2025
Amendment list	08/07/2025	
Amendment period	09/07/2025	16/07/2025
Publication of the **provisional list** of admitted students	23/07/2025	

Publication of the **initial definitive admission list**	28/07/2025	
Enrolment of admitted students on initial list	30/07/2025 at 9 am	01/08/2025 at 11.59 pm
Publication of the **second list** of admitted students	01/09/2025	
Enrolment of admitted students on second list	03/09/2025 at 9 am	05/09/2025 at 11.59 pm
Publication of the **third list** of admitted students	08/09/2025	
Enrolment of admitted students on third list	10/09/2025 at 9 am	12/09/2025 at 11.59 pm
Publication of the **third list** of admitted students	15/09/2025	
Enrolment of admitted students on third list	17/09/2025 at 9 am	19/09/2025 at 11.59 pm

September Session		
Students applying for conditional enrolment may use this session Format September calendar		
Only master's programmes with available spots		
Event	**Start date**	**End date**
Pre-registration deadline	01/09/2025	18/09/2025
Amendment list	23/09/2025	
Amendment period	24/09/2025	01/10/2025
Publication of the **provisional list** of admitted students	08/10/2025	
Publication of the **initial definitive admission list**	13/10/2025	
Enrolment of admitted students on initial list	15/10/2025 at 9 am	17/10/2025 at 11.59 pm
Publication of the **second list** of admitted students	20/10/2025	
Enrolment of admitted students on second list	21/10/2025 at 9 am	22/10/2025 at 11.59 pm

Enrolment for Returning Students

General Enrolment for Returning Students		
Event	**Start date**	**End date**
Enrolment deadline period	28/07/2025 at 9 am	01/08/2025 at 11.59 pm
	02/09/2025 at 9 am	12/09/2025 at 11.59 pm
Enrolment deadline for special subjects only (master's thesis and external placements) *the final deadline for submitting master's thesis records 7th Oct 2025	28/07/2025 at 9 am	01/08/2025 at 11.59 pm
	02/09/2025 at 9 am	16/10/2025 at 11.59 pm
Enrolment deadline for returning students who are only enrolling for the second semester (enrolment at admin services)	during the periods for addition of courses	

Direct Admission		
Curriculum adaptation, reserved spots due to enrolment cancellation, failure to comply with academic progress regulations after the penalty period or withdrawal from the programme (Art. 7 AN14423/2022 on master's entry and admission)		
Event	**Start date**	**End date**
Deadline for direct admission applications	02/05/2025	30/09/2025
Enrolment	After the resolution is published and starting on 28/07/2025 at 9 am	01/08/2025 at 11.59 pm
	After the resolution is published and starting on	16/10/2025 at 11.59 pm

	02/09/2025 at 9 am	
Only master's thesis and external placement enrolment	After the resolution is published and starting on 02/09/2025 at 9 am	16/10/2025 at 11.59 pm
Exceptionally, applications for second semester and annual subjects, master's thesis and external placements	Before the deadline for addition of courses	

Academic Progress on Programmes

Students who, in the last two years, have not passed the minimum number of credits required to continue on their programme

Event	Start date	End date
Applications	02/05/2025	30/09/2025
Enrolment	After the resolution is published and starting on 28/07/2025 at 9 am	01/08/2025 at 11.59 pm
	After the resolution is published and starting on 02/09/2025 at 9 am	16/10/2025 at 11.59 pm
Exceptionally, only applications for second semester and annual subjects, master's thesis and external placements	Before the start of the deadline period for addition of courses	
Enrolment for extraordinary applications	After the resolution is published and during the addition of courses period	

Additional Enrolment

For subjects where students have used their four enrolment sessions

Event	Start date	End date
Applications for first-semester, second-semester and annual subjects	02/05/2025	30/09/2025
Enrolment	After the resolution is published and starting on 28/07/2025 at 9 am	01/08/2025 at 11.59 pm
	After the resolution is published and starting on 02/09/2025 at 9 am	16/10/2025 at 11.59 pm
Exceptionally, only applications for second semester and annual subjects, master's thesis and external placements	Before the start of the deadline period for addition of courses	
Enrolment for extraordinary applications	After the resolution is published and during the addition of courses period	

Exceptional Enrolment on Master's Programmes Being Discontinued (Without Teaching)

Art. 14 in the Academic Regulations

Event	Start date	End date
Applications for first-semester, second-semester and annual subjects	02/05/2025	30/09/2025
Enrolment	after the resolution is published and starting on 28/07/2025 at 9 am	01/08/2025 at 11.59 pm

	after the resolution is published and starting on 02/09/2025 at 9 am	16/10/2025 at 11.59 pm
Exceptionally, only applications for second semester and annual subjects, master's thesis and external placements	Before the start of the deadline period for addition of courses	
Enrolment for extraordinary applications	After the resolution is published and during the addition of courses period	

Enrolment Amendments and Addition of Courses

Event	Start date	End date
Enrolment amendments for the entire year	01/07/2025	Six (6) days after the start of academic activities in the first semester for each master's programme
Enrolment amendments for second-semester subjects Art. 20.2. There may be a second deadline for enrolment amendments for second-semester subjects at centres which authorise it. Students will have up to six (6) days after the start of academic activities in the second semester to make amendments. These amendments will be subject to the centres' addition of courses plan	From the start of the addition of courses period	Six (6) days after the start of academic activities in the second semester for each master's programme
Addition of Courses	SPECIFIC TO EACH MASTER'S PROGRAMME (up to ten (10) days before the start of academic activities in the second semester)	SPECIFIC TO EACH MASTER'S PROGRAMME (up to six (6) days after the start of academic activities in the second semester)

Extracurricular Enrolment

The resolution must be issued at the end of the ordinary enrolment period.

Extracurricular Enrolment for the First and Second Semester		
Event	**Start date**	**End date**
Application	01/07/2025	30/09/2025
Enrolment period (at admin services)	From the resolution date	16/10/2024
Extracurricular Enrolment for the Second Semester		
Only for programmes with addition of courses		
Application	In the addition of courses period	
Enrolment period (at admin services)	From the resolution date	In the addition of courses period

Enrolment End

Document Submission	
Event	**Deadline**
Deadline to submit enrolment documents and accredit ID	31/10/2025
Deadline to submit original entry and admission documents	14/11/2025

Direct Debits	
Event	**Deadline**
First direct debit mandate issued for July enrolments	1st–5th August 2025
First direct debit mandate issued for September enrolments / second for July enrolments	12th–15th September 2025

Second direct debit mandate issued for September enrolments / third for July enrolments	1st–5th October 2025
Third direct debit mandate issued for September enrolments / fourth for July enrolments / October enrolments	1st–5th November 2025
Fourth direct debit mandate issued for September enrolments / fifth for July enrolments / November enrolments	1st–5th December 2025

Credit Recognition

Deadline periods linked to the credit recognition procedure.

Event	Start date	End date
Credit recognition application for mandatory and elective subjects	27/06/2025	22/10/2025
Applications from students with extraordinary admission	From the admission date	Ten (10) days after enrolment
Exceptionally, credit recognition application for mandatory and elective subjects	During the addition of courses period for each master's programme	
Credit recognition applications for external placements	The first five (5) days of every month	

Specific Enrolment Status

Event	Start date	End date
Applications from new students	Pre-registration deadline	
Returning student applications	20/07/2025	16/10/2025
Applications for students who wish to take a specific assessment pathway		Up to ten (10) days after the start of academic activities in each semester for each master's programme

Applications for students requesting to cancel second-semester subjects	Before the start of the addition of courses period for each master's programme

Assessment on a Different Campus

Event	Start date	End date
Applications for first-semester subjects	Ten (10) days before the supplementary or extraordinary assessment date	
Applications for second-semester and annual subjects	Ten (10) days before the supplementary or extraordinary assessment date	
Deadline to withdraw from an approved assessment on a different campus	At least five (5) days before the assessment date	

Notification for Clashing Supplementary and Extraordinary Assessment Dates

Event	Start date	End date
Applications for first-semester subjects	Ten (10) days before the supplementary or extraordinary assessment date	
Applications for second-semester and annual subjects	Ten (10) days before the supplementary or extraordinary assessment date	